

Minutes

Kalamazoo County Transportation Authority

ANNUAL MEETING

January 12, 2009

Place: Room 204, County Administration Building
Time: 5:30 p.m. – 6:05 p.m.
Others Present: Dale Hein, Claudette Reid, John Start, and Lori Pyatt.

Chairperson Teeter called the meeting to order at 5:30 p.m.

1. ROLL CALL

Members Present: Paul Ecklund, Diane Kempen, Jack Mekemson, Greg Rosine, Char Sumney, Linda Teeter, and Jan VanStratt.

Members Absent: Terry Kuseske

A motion to excuse Mr. Kuseske was made, supported and approved.

Mr. Hein said that the County Commission has been notified of the vacancy on the Board, and two applications had been received. Ms. Teeter asked the members to direct interested parties to the County Board Administration Office.

2. REQUEST FOR APPROVAL OF AGENDA

Chairperson Teeter asked that the 2009 meeting schedule be added to the agenda as item number eleven. A motion to approve the agenda as amended was made, supported and approved.

3. REQUEST FOR APPROVAL OF MINUTES

A motion to approve the minutes from December 15th, and December 22nd, as presented was made, supported and approved.

4. REPORT FROM THE NOMINATING COMMITTEE

Mr. Ecklund reported the following:

At the October 27, 2008, KCTA Board meeting a nominating committee comprised of board members Paul Ecklund, Charlotte Sumney and John Whyte was proposed and approved by the Board. Paul Ecklund was designated as the Chair. The charge of the nominating committee was to bring a slate of officers for 2009 to the Annual meeting of the Board for consideration.

The committee received input from all Board members re: the slate and have chosen to re-nominate the current slate of officers for 2009. The slate of officers proposed for the KCTA Board are as follows: Linda Teeter-Chairperson, Greg Rosine-Vice Chairperson, Secretary-Jack Mekemson.

5. ELECTION OF BOARD OFFICERS FOR 2009

A motion to re-elect the current slate of officers was made by Ms. Kempen, and supported by Mr. Ecklund. The roll call vote was as follows:

Ayes: All Present

Nays: None

Absent: Mr. Kuseske

The motion carried.

Mr. Mekemson and Mr. Rosine commented that they were pleased about the Board's confidence in them.

Chairperson Teeter thanked the nominating committee and the Board, adding that the KCTA had the responsibility to continue the vision of the County Board of Commissioners. It would plan and continue to work toward the transition, while providing C-A-V services and continuing public education, all while being fiscally responsible. She added that on January 26th, she would propose structural changes after speaking with each Board member.

6. APPROVAL OF PAYMENT FOR LEGAL SERVICES

Chairperson Teeter explained that the agenda item involved negotiations with Metro Director, Bill Schomisch, regarding the legal fees he incurred for examining the employment agreement with KCTA. Although a full agreement had been drafted, it was halted due to the millage failure.

A motion to pay the legal fee was made by Mr. Rosine, and seconded by Mr. Mekemson. Ms. Sumney noted that the payment would be made out of the contingency fund. The motion carried by a voice vote.

7. SET PUBLIC HEARING FOR THE REVISED 2009 BUDGET

Chairperson Teeter explained that a budget revision was needed because the original KCTA '09 budget had been combined with Metro's in view of the transition, and the numbers needed to be pulled back out for reporting and operating purposes. It was the recommendation of the B&F committee to hold the public hearing on January 26th. Mr. Hein read the resolution into the record (a copy of the resolution will be filed with the minutes).

A motion to adopt the resolution setting the public hearing for January 26th was made by Mr. Mekemson, and supported by Mr. Ecklund. The roll call vote was as follows:

Ayes: All Present Nays: None Absent: Mr. Kuseske
The motion carried.

8. PRESENTATION OF 2008 ANNUAL REPORT

Chairperson Teeter stated that the Annual Report would be presented to the County Board on Jan. 20th. It would also be presented to the City Commission, and other local units of government.

Mr. Hein covered the highlights of the annual report (a copy of the annual report will be filed with the minutes.)

-About 66,000 C-A-V rides were provided in 2008 (2,193 of these were due to the new extended hours during Jul-Dec).

-Portage Routes provided just over 68,000 rides in 2008.

-Contracts were entered into with LKF Marketing and Plante Moran, CPA.

-The fiscal year was changed to align with state and federal governments.

-An independent audit was conducted.

-Public Education was held throughout the County, including meetings with area leaders and stakeholders.

-The fuel cost spikes in 2008 increased ridership, bringing each Line Haul vehicle in the system to an average of 28.5 passengers per hour (which is the third highest in Michigan).

9. Communications

There were no new communications reported.

10. Committee Reports

- A. Executive – Chairperson Teeter stated that the Committee would be meeting twice a month.
- B. Budget and Finance-Annual Report (a copy will be filed with the minutes)
Mr. Hein stated that many fiscal policies had been formed and a 5-year fiscal plan for the transition and millage had been established. The '09 Budget had been adopted in October, to reflect the new fiscal year, and was later revised because of the millage defeat.
- C. Public Transit/Human Services-Annual Report
Mr. Mekemson stated that there had been little reporting throughout the year because of the focus on public education and the millage. Many members were able to attend a training on creating a community plan, and they intended to draft a plan in the first quarter of 2009 with input from the various members of the community.

11. Any Other Items

Chairperson Teeter stated that the January 26th meeting would be a CoW meeting. A motion to accept the 2009 KCTA Meeting Schedule as amended was made, supported and approved by a voice vote.

12. Chairperson's Report

Chairperson Teeter stated that she and Mr. Rosine would be attending a meeting with members of the Leadership Team on the 23rd to review the budget. Members of that team had been invited to the Jan 26th CoW meeting. She mentioned that the Portage City Manager had expressed his desire for adding a Portage representative to the Team, and it would work in that direction. The Transit Authority Board would have Metro's budget considered by the City Commission the following Saturday morning. She stated that she had received a wonderful bouquet of flowers from Metro Transit during her personal loss.

13. Citizens' Time

Claudette Reid suggested that the KCTA post the listing of 2009 Meeting Dates, the Annual Report, and the Revised Budget. Chairperson Teeter agreed that much work needed to be done to the website.

14. Members' Time

Mr. Ecklund, Ms. Sumney, and Ms. Kempen stated they looked forward to another year with the KCTA.

Ms. VanStratt stated that Mr. Urban's video was presented at the Greater Kalamazoo United Way's Executive Director's meeting and was widely requested by individuals and agencies in the area.

Mr. Hein said he also said he had seen the "Transit: 101" video Mr. Urban had produced and thought it would be valuable for the Board to view it.

15. ADJOURNMENT

The meeting was adjourned at 6:05p.m.


KCTA Chairperson


KCTA Secretary