

**KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
POLICY STATEMENT AND IMPLEMENTING PROCEDURES**

SUBJECT: Role of the KCTA Board

SECTION NO.: 1.02.00

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EFFECTIVE DATE: 2/25/08

PURPOSE/APPLICATION: The purpose of this policy and related procedures is to define the key role(s) of the Kalamazoo County Transportation Authority (KCTA) Board of Directors.

POLICY STATEMENT: It is the role of the KCTA Board of Directors to ensure that the Authority as an organization meets all legal requirements necessary to operate as a County Wide Transportation Authority and to ensure that the Authority is run effectively and efficiently.

IMPLEMENTING PROCEDURES: Specifically, the KCTA Board should assume the following responsibilities:

- Determine the KCTA Mission, Vision and Values
- Select the Authority's Executive Director (ED)
- Support the ED, and assess his/her performance
- Provide proper financial oversight of the KCTA
- Ensure legal and ethical integrity and maintain a high level of accountability
- Undertake effective organizational planning
- Orient new Board members and assess board performance
- Enhance the KCTA's public standing
- Monitor and work to strengthen KCTA programs and services

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REFERENCES:

Ann Arbor Transportation Authority Policy Documents

APPROVAL:

KCTA Board Chair

KCTA CEO