

**KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
POLICY STATEMENT AND IMPLEMENTING PROCEDURES**

SUBJECT: DISADVANTAGED BUSINESS ENTERPRISE (DBE) POLICY STATEMENT PROGRAM ADOPTION, AND GOAL	SECTION NO: 3.03.01 PAGE <u>1</u> OF <u>1</u> EFFECTIVE DATE: 11/24/08 RESOLUTION #: 08-011
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PURPOSE:

To demonstrate that the KCTA is committed to a policy of non-discrimination in the conduct of its business, including the procurement of goods and services.

BACKGROUND:

The DBE program has been developed by staff as required under 49 CFR Part 26. It includes the required KCTA Policy Statement, as defined in 49 CFR Part 26 that ensures that DBEs have an equal opportunity to receive and participate in federally assisted contracts.

By accepting the recommended resolution the KCTA will

- Approve the DBE program, Policy Statement and FY-2009 DBE Goal
- Authorize the General Manager/CEO to modify the plan as federally required
- Designate the Deputy General Manager as the KCTA's DBE Liaison

IMPLEMENTATION PROCEDURES:

Upon approval of the DBE Program and Policy Statement KCTA staff will publish notice in the Kalamazoo Gazette, Passenger Transport, and MBE Magazine of the KCTA's FY-2009 Program and Goal, providing opportunity for comment for 45 days after publication. KCTA will also notify all DBE firms certified under the UCP Program and 'willing and able' to conduct business in Kalamazoo County of the KCTA Program, Policy and Goal.

Concurrently, staff will forward the KCTA-approved plan to the Federal Transit Administration for review and approval as part of the grant-making process. Contents of any comments received with regard to the DBE program will be added, along with the KCTA response in regard to comment(s) received. Staff anticipates that the DBE Program will be available to the general public via the KCTA web site at a future date.

LEGISLATIVE REQUIREMENTS:

The Federal Transit Administration requires that the Kalamazoo County Transportation Authority have an approved DBE program as defined in 49 CFR Part 26. Federal funding will not be provided to KCTA unless it complies

The proposed program was drafted based upon guidance reviewed by the General Counsel of the Federal Department of Transportation Administration who approved it as to consistency with the language and intent of 49 CFR Part 26.

REFERENCE:

The Official DBE Program Document is on file at the Metro Transit Administrative Building.

APPROVAL:

KCTA Board Chair

KCTA SECRETARY