

**KALAMAZOO COUNTY TRANSPORTATION AUTHORITY
POLICY STATEMENT AND IMPLEMENTING PROCEDURES**

**SUBJECT: PROCUREMENT AND
BIDDING**

SECTION NO: 4.05.00

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EFFECTIVE DATE: 2/25/08

PURPOSE/APPLICATION: The purpose of the KCTA Procurement and Bidding policy is to acquire quality goods and/or services at the lowest possible cost by requiring vendors to submit competitive bids in accordance with certain predetermined specifications.

POLICY STATEMENT: The KCTA shall adopt a set of procedures that clearly define how the Authority will acquire goods and services through a competitive process in accordance with state and federal requirements.

IMPLEMENTING PROCEDURES:

Refer to the Kalamazoo County Procurement and Bid process

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REFERENCES:

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APPROVAL:

KCTA Board Chair

KCTA CEO